

GUIDELINES OF NOTIFICATION NO. 1760/2018**Post Details under various Programmes :**

S.No.	Name of the Programme	Name of the post / Designation.	No. Of posts sanctioned
1	Blood Bank Services	Medical Officer	1
2		PRO Councillor	1
3		Laboratory Technician	2
4		Driver for Mobile Blood Vehicle	1
5	Asha Resource Centers	District Community Mobilizer	1
6	RKSK	Programme Officer/Consultant RKSK	1
7		Adolescent Health Counsellors	4

EDUCATIONAL QUALIFICATION:

The Qualification prescribed the above posts is as follow:

Post	Qualification
Medical Officer	<p>Post Graduate in Medicine - (MD in pathology/Transfusion Medicines) Or Degree in Medicine [MBBS] with Diploma in Pathology or Transfusion Medicines having adequate knowledge in Blood group serology, blood group methodology and medical principle involved in the procurement of blood and / or preparation of its components. Or Degree in Medicine [MBBS] having experience in Blood Bank for one year during regular service and also has adequate knowledge and experience in blood group serology, blood group methodology and medical principles involved in the procurement of blood and/or preparation of its components, the degree or diploma being from a university recognized by the central government.</p>
PRO Councillor	Master Degree in Social Sciences/MSW at least having three years of experience in Blood Banking Services.
Laboratory Technician	Degree in MLT with minimum six months of experience in the testing of blood and its components
Driver for Mobile Blood Vehicle	10th Standard + Driving Licence with five years of experience with any office or organization.

District Community Mobilizer	<p>Masters degree in social work or any of the social sciences in health or rural development.</p> <p>At least 2 yrs experience in management /coordination of community health programmes or community mobilization or related field activities with a minimum of 1 year experience in health sector.</p> <p>Familiarity with/having worked in community health worker programmes, or on empowerment of health volunteers or NGO health projects or on involvement of PRIs in Health projects.</p> <p>Sensitivity to and knowledge experience of working on issues related to monitoring of health projects and coordination of Government and NGO cooperation in health programmes at the grassroots setup.</p> <p>Experience of having assisted/contributed/coordinated or worked as trainer and as organization support to training programmes at the district level is essential.</p> <p>Computer proficiency with high level o familiarity with data base management programme and commonly used packages like MS Word, Excel, Power point, etc.</p> <p>Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English and Hindi.</p>
Programme Officer /Consultant RSK	<p>Post graduate preferably MBA/MBBS/PG degree in community health</p> <p>Minimum of five years of relevant experience in public health management, preferably with experience adolescent health.</p> <p>Working knowledge of various facets of Adolescent health</p> <p>Good understanding of functioning of NHM and public health management.</p> <p>Excellent working knowledge of MS Office/Excel/Power point</p> <p>Good interpersonal skills.</p>
Adolescent Health Counsellors	<p>A counsellor's role is critical for identifying and addressing the needs of adolescents, so as to ensure provision of support, building of self-esteem and resilience to setbacks.</p> <p>The quality of counselling services will largely depend on the knowledge, attitude and skills of a counsellor. And in this context, the selection of counsellors is important counsellors should ideally be</p> <p>*Between the age of 25 to 30 years</p> <p>capable of maintaining privacy and confidentiality</p> <p>*Open, compassionate and willing to listen and engage young people</p> <p>*Non-Judgemental, with a progressive attitude i.e. in no circumstances, should the counsellor try to impose his or her values.</p> <p>* Qualified with a degree in Social Work preferably a Masters</p> <p>*Someone who demonstrates a clear understanding of laws, policies and procedures pertaining to informed consent and confidentiality, contraceptive services, abortion, STI/HIV testing and treatment, substance abuse treatment management of mental health and sexual abuse/domestic violence cases etc.</p> <p>A board or panel including an AH expert should ideally be set up to recruit counsellors. The recruitment process may involve the following stages.</p> <p>1. Initial short-listing based on age educational qualifications and previous work experience.</p> <p>2. Group discussion i.e. short-listed candidates should be divided into a small group of 4-5 people and be given a case study [covering a sensitive topic such as homosexuality] for discussion. This should be evaluated by at least two members of the panel, and candidates that arrive at an appropriate response demonstrate sensitivity and leadership qualities [such as consensus building] should be invited to the next round.</p> <p>3. Personal interview i.e. the panel should conduct a final interview to determine suitability, based on candidates expectations, availability and why they want the job.</p>

Selections shall be made based on following criteria:

Under Blood Bank Services:-

a) Medical Officer :

- i) Total Marks are 100 of which 80 marks will be allotted basing on the marks obtained in qualifying examination and 20 marks will be awarded for **experience and interview**
- ii) Merit list will be prepared based on the marks obtained with above criteria and displayed on website for transparency.
- iii) The Local Meritorious candidate will be selected

b) PRO Councilor:

- i) Total Marks are 100 of which 80 marks will be allotted basing on the marks obtained in qualifying examination and 20 marks will be awarded for **experience and interview** to those candidates those who are having **(3) years experience working in Blood Banking Services,**
- ii) Merit list will be prepared based on the marks obtained with above criteria and displayed on website for transparency.
- iii) The Local Meritorious candidate will be selected

c) Laboratory Technician :

- i) Total Marks are 100 of which 80 marks will be allotted basing on the marks obtained in qualifying examination and 20 marks will be awarded for **experience and interview** to those candidates those who are having minimum **six months of experience in the testing of blood and its components.**
- ii) Merit list will be prepared based on the marks obtained with above criteria and displayed on website for transparency.
- iii) Selection list will be prepared from the finalized merit list duly following the rule of reservations and presidential order.

d) Driver for Mobile Blood Vehicle :

- i) Total Marks are 100 of which 80 marks will be allotted basing on the marks obtained in qualifying examination and 20 marks will be awarded for **experience and interview** to those candidates those who are having **Driving Licence with (5) years experience with any office or organization,**
- ii) Merit list will be prepared based on the marks obtained with above criteria and displayed on website for transparency.
- iii) The Local Meritorious candidate will be selected

At Asha Resource Center

a) District Community Mobilizer:

- i) Total Marks are 100 of which 80 marks will be allotted basing on the marks obtained in qualifying examination and 20 marks will be awarded for **experience and interview** to those candidates those who are having **(1) year experience working in a health sector.**
- ii) Merit list will be prepared based on the marks obtained with above criteria and displayed on website for transparency.
- iii) The Local Meritorious candidate will be selected

Under RSKK:**a) Programme Officer/Consultant RSKK:-**

- i) Total Marks are 100 of which 80 marks will be allotted basing on the marks obtained in qualifying examination and 20 marks will be awarded for **experience and interview** to those candidates those who are having minimum of **(5) years' experience in Public Health Management, preferably with experience in Adolescent Health.**
- ii) Merit list will be prepared based on the marks obtained with above criteria and displayed on website for transparency.
- iii) The Local Meritorious candidate will be selected

b) Adolescent Health Counsellors: -

- i) Total Marks are 100 of which 80 marks will be allotted basing on the marks obtained in qualifying examination and 20 marks will be awarded for **experience and interview**
- ii) Merit list will be prepared based on the marks obtained with above criteria and displayed on website for transparency.
- iii) Selection list will be prepared from the finalized merit list duly following the rule of reservations and presidential order.

Unit of appointment, Remuneration:

It is submitted that, the Unit of appointments, & Local reservations along remuneration of the above posts as follows:

Hence, it is proposed that the posts have to be filled at district level accordingly the criteria for fill up the district posts may be adopted as follows:

Sl. No.	Category	No. of Posts	Unit of appointment	Local Reservation as per Presidential orders	Remuneration per month for each post
1	Medical Officer	1	District	80%	35000=00
2	PRO Councillor	1	District	80%	16000=00
3	Laboratory Technician	2	District	80%	9450=00
4	Driver for Mobile Blood Vehicle	1	District	80%	9240=00
5	District Community Mobilizer	1	District	80%	30000=00
6	Programme Officer /Consultant RSKK	1	District	80%	30000=00
7	Adolescent Health Counsellors	4	District	80%	10500=00

Institution wise Posts:

5. It is submitted that; the following institution wise vacancies are submitted as per the above breakup for kind perusal:

Sl. No.	Category	No. of Posts	Post sanctioned at
1	Medical Officer	1	RIMS, Adilabad
2	PRO Councillor	1	RIMS, Adilabad
3	Laboratory Technician	2	RIMS, Adilabad
4	Driver for Mobile Blood Vehicle	1	RIMS, Adilabad
5	District Community Mobilizer	1	DM & HO, Adilabad
6	Programme Officer /Consultant RKS	1	DM & HO, Adilabad
7	Adolescent Health Counsellors	4	1). RIMS, Adilabad, 2). CHC, Boath, 3). AH, Utnoor, 4). PHC/ CHC, Narnoor.

Age: (except Adolescent Health Counsellors)

7. The minimum age is 18 years, and maximum age is 44 years shall be reckoned as on 01.07.2017 for recruitment of above Posts on contract/out sourcing basis with the following relaxations allowed for reckoning the maximum age limit as per rules:

- i) For SCs., STs & BCs 5 (Five) years
- ii) For ex-service men 3 (three) years in addition to the length of service in armed forces.
- iii) Disabled persons 10 (ten) years

***Age: for Adolescent Health Counsellors**

Between the age of 25 to 30 years

Rule of Reservation & Unit of Appointment:

The Rule of reservation to local candidates is applicable as per Presidential order.

All the Above posts are Newly Sanctioned under various programmes i.e. at Blood Bank Services and RKS in NHM Scheme to the Districts. Therefore, it is proposed to start with roster point 1.

Accordingly

For the (2) posts of Lab. Technician, the ROR Points are

1 - OC (W)

2 - SC (W)

For the (4) posts of Adolescent Health Counsellors the ROR points are.

1 - OC (W)

2 - SC (W)

3 - OC

4 - BC-A (W)

In remaining cadres of Medical Officer, PRO Counsellor, Driver for Mobile Blood Vehicle (Under Blood Bank Services), Programme Officer / Consultant RKSK (Under RKSK) there are only one post is sanctioned in each category/ Designation. Therefore, as per Rule 22 (2)(j) of State & Subordinate Service Rules, the rule of special representation (Rule of Reservation) shall not apply for appointment to such post.

Application / Registration fees to be paid in form of Demand Draft (DD) in favour of the Dist. Medical and Health officer, Adilabad, as detailed below:

- i) *Application / Registration fees of Rs. 200/- (DD) is to be paid for the above posts.*
- ii) **The Application / Registration fee is exempted for the SC, ST, Ex-Service men and Disabled Candidates.**